



2010 CAI-NJ Educational Series:



Community Associations In An Electronic World

Friday, December 3, 2010

Registration begins at 9:00 AM
Program from 9:30 AM to 12:00 PM

Rossmoor Community Association
The Ballroom
2 Rossmoor Drive
Monroe Township, NJ 08831



1675 Whitehorse-Mercerville Road
Suite 206
Mercerville, NJ 08619
ADDRESS SERVICE REQUESTED

CAI-NJ Hotline: (609) 477-0956
www.cainj.org
www.njcommunityjobs.com

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2010 CAI-NJ Educational Series:

Community Associations in an Electronic World

Electronic data and information transfer have become vital issues to community associations. This program is intended to educate board members, homeowners and property managers about the technology and issues relating to electronic records transfer and their ownership, web page development, e-Newsletters, email blasts, electronic voting and closed-circuit television.

TOPICS AND EXPERT SPEAKERS:

Jennifer Elswick, CMCA, AMS
Associa Services

- ◆ Web design.
- ◆ Web site responsibilities.
- ◆ Use of email blasts.

Albert Parker, Webmaster
Rossmoor Community Association

- ◆ Development of community web page.
- ◆ Options for access.
- ◆ Electronic voting.

Michael Pesce, PCAM
Community Management Company

- ◆ How to handle sensitive information.
- ◆ How to improve communication between homeowners and board members.

Jeffrey Sirot, Esq.
Greenbaum Rowe Smith & Davis, LLP

- ◆ Ownership of documents and files.
- ◆ Transfer of data between management companies.
- ◆ Privacy and slander.

Moderator: Michelle Lebovitz Lamar, Esq.
Sterns and Weinroth, PC

CONTINUING EDUCATION NOTICE:

By successfully completing this program, the New Jersey Chapter of Community Associations Institute (CAI-NJ) will approve a half day of credit for this program towards the Professional Management Development Program (PMDP) and other qualified credentialing organizations.

Date & Time:

Friday, December 3, 2010
Registration/Continental Breakfast Begins 9:00 AM
Program from 9:30 AM to 12:00 PM

Location:

Rossmoor Community Association
The Ballroom
2 Rossmoor Drive
Monroe Township, NJ 08831

Questions:

Contact Angela Kavanaugh at
(609) 588-0030 or education@cainj.org

Registration Form

Name/Designations: _____

Association/Company: _____

Address: _____

City, State, Zip: _____

Phone: _____

E-Mail: _____

Please use a separate sheet for each registrant.
Contact information is required.

Cost of Seminar:

	Before 11/25/10	Late (11/26/10-11/30/10)	After 11/30/10 & onsite
CAI Members	\$75.00	\$80.00	\$85.00
Non-CAI Members	\$100.00	\$105.00	\$110.00
No Refunds after 11/25/10			

Subtotal \$ _____

*Please add 5% convenience fee: \$ _____
(Credit Card Payments Only)

Total: \$ _____

PAYMENT OPTIONS:

Pay by check.

Mail completed form and check made payable to:

CAI-NJ
Attn: Community Assoc. in an Electronic World
1675 Whitehorse-Mercerville Road, Suite 206
Mercerville, NJ 08619

Pay by credit card.

Please fill out credit card information below and fax completed form to **(609) 588-0040**.

Credit Card Information:

Amex Discover MasterCard Visa

Cardholder Name: _____

Card #: _____

Exp. Date: _____

Cardholder signature: _____

*Cardholder acknowledges receipt of goods and/or services in the amount of the total shown hereon and agrees to perform the obligations set forth in the cardholder's agreement with issuer. All credit card transactions will incur a 5% convenience fee.

For CAI-NJ use only:

EXP: _____