



# COMMUNITY ACADEMIC INSTITUTE

2018 LECTURE SERIES

## COMMUNITY ACADEMIC INSTITUTE 2018 LECTURE SERIES

### PREPARING YOURSELF AND YOUR COMMUNITY FOR DCA INSPECTIONS

TUESDAY, JUNE 12, 2018

REGISTRATION 9:30 AM | PROGRAM 10:00 AM - 11:30 AM

CAI-NJ HEADQUARTERS

500 HARDING ROAD • FREEHOLD, NJ 07728

### FREE EVENT FOR ALL CHAPTER MEMBERS PREPARING YOURSELF AND YOUR COMMUNITY FOR DCA INSPECTIONS

#### PROGRAM HIGHLIGHTS:

- Role of the DCA
- Developer registration
- Preparing for your inspection
- Resident expectations
- Abating violations

**DATE:** Tuesday, June 12, 2018

**LOCATION:** CAI-NJ, 500 Harding Road, Freehold, NJ 07728

**AGENDA:** 9:30 am - 10:00 am: Registration & Breakfast  
10:00 am - 11:30 am: Program

**SPEAKERS:** Glenda Carroll, CMCA, AMS, PCAM, LSM - Toll Brothers, Inc.  
Erin O'Reilly, CMCA, AMS, PCAM - FirstService Residential

Pre-registration is required and attendees are strongly encouraged to register by Friday, June 8, 2018.

If you register for this program and cannot attend, please call the chapter office at (609)-588-0030 to cancel.

Questions? Email Angela Kavanaugh at Angela@cainj.org or call (609) 588-0030.

### COMMUNITY ACADEMIC INSTITUTE - 2018 LECTURE SERIES REGISTRATION FORM PREPARING YOURSELF AND YOUR COMMUNITY FOR DCA INSPECTIONS

Name/Designation: \_\_\_\_\_

Company/Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Pre-registration is required.** If you register for this program and cannot attend, please call the chapter office at (609) 588-0030 to cancel.

**This event requires a cancellation notice at least 72 hours in advance. If a notice is not received, a \$25 cancellation fee will be charged per registrant. Substitutions are permitted if you cannot attend.**

**Questions?** Email Angela Kavanaugh at angela@cainj.org or call (609) 588-0030

CAI-NJ Members: **FREE**

Non-Members: \$25

#### Payment Methods:

1. Pay by check, payable to CAI-NJ. Mail completed form to:  
CAI-NJ  
500 Harding Road  
Freehold, NJ 07728  
Attn: CAI-NJ 2018 Lecture Series
2. Pay by credit card. Please fax to (609) 588-0040 or email: Angela@cainj.org

Cardholder Name: \_\_\_\_\_

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#### CONTINUING EDUCATION NOTICE:

This course is approved by the Community Association Managers International Certification Board (CAMICB) to fulfill 1.5 hours of continuing education requirements for the CMCA® certification. [www.camibc.org](http://www.camibc.org).

**CAMICB™**  
Community Association Managers  
International Certification Board

For CAI-NJ Office Use Only

Exp: \_\_\_\_\_

